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|  | **Godavari Foundation’s****DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL,****Recognized by Medical Council of India, Approved by Central Govt. of India, New Delhi,** **Letter no. MCI-34(41)/2012-med./158127, dated 05/02/2013****Affiliated to Maharashtra University of Health Sciences, Nashik [College Code-1306]** **Jalgaon-Bhusawal Road, NH-6, Jalgaon Kh, Tal. & Dist. Jalgaon 425309** **Tel. No. (0257)2366657, 2366678 Fax No. 0257-2366648** **Email ID :** **dupmcj@yahoo.in** **Web Site :** [**www.dupmc.ac.in**](http://www.dupmc.ac.in) |

**2.5.3 Reforms in the process and procedure in the conduct of evaluation/examination; including the automation of the examination system**

* **Institute strictly follows the MUHS, Nashik directives** for conduct of examination and use of unfair means. Paper pattern, marking system and evaluation method is provided by the University of MUHS regularly.
* **Examination Procedure - Frequency of Internal Examination** is first, second term and preliminary exam. Both theory and practical internal examinations are carried as per University format, evaluation is done at college level and result is declared within 15 days of examination on notice board. An internal vigilance squad monitors conduct of examinations. After every examination record of answer book and results are maintain and retained in college for atleast one year. Final internal assessment are calculated and shared with university through online portal and hard copies also, signed by students, Head of Department and Dean and submitted to the University before the final university examination.
* **Final sent up University examination** is conducted by the university. Identification card and hall ticket with photograph of student is provided to candidate, verified from college and Dean. In institute, a Controller of examinations is appointed by University, who looks after the conduct of examinations and Central Assessment Programme according to MUHS guidelines. Examination strong room, CCTV in examination halls is installed. A panel of paper setters, invigilators and moderators is prepared by Controller of examinations in the University.
* **For practical examinations OSCE and OSPE** have been introduced for internal and final university exam since 2019. Practical/clinical examinations are made more transparent by appointing external examiners from outside states for Courses, is done as per MCI guidelines.
* **Use of skill lab** for purpose of OSPE/OSCE
* **Processes integrating IT include** online distribution of Hall tickets for university examination, use of CCTV cameras in examination Hall, use of signal blockers during examinations, online submission of results to university, etc.
* **For continuous internal assessment** students are continuously observed in theory and practical classes. Attendance of minimum 75% is compulsory to appear for the final examination. Periodical tests, assignments, seminars, periodic evaluation of practical and projects/field work in an objective manner, in addition to written test are also carried out. Log book of these activities is maintain and checked regularly.
* **Competency based assessment system** has already started in the college since 2019 as directed by the MUHS, Nashik. The whole curriculum and teaching hours are provided which includes small group discussions, self directed learning, lectures etc.
* **Workplace based assessment** is done by direct observations in classes/ practical / OPDs/ wards. Students are asked to maintain Practical records/ Log books.
* **Self assessment** of students is encouraged by providing opportunities for students to self-assess at all stages of the learning process. Student are encouraged admitting to not understanding something, silently critiquing and reflecting on their own work, giving feedback to each other using appropriate language.

**Dean Chairman**

**Dr. Ulhas Patil Medical College Dr. Ulhas Patil Medical College**

**& Hospital, Jalgaon Kh & Hospital, Jalgaon Kh**